

Regular Meeting
Eagle Township Board
March 25, 2006

1. Call to Order - The regular meeting of the Eagle Township Board was called to order at 11:10 a.m. by Supervisor Morris at the Eagle Township Hall, 14318 Michigan Street, Eagle, MI.

Members present were: Supervisor Morris, Clerk Wendy Simmons, Treasurer Patti Schafer, Trustees Steve Colby and Mark Therrian. Also present were several residents/interested persons.

2. Franchise Agreement, City of Grand Ledge – Supervisor Morris made a motion to approve the franchise and water service agreement between the city of Grand Ledge and Eagle Township. Trustee Colby supported the motion. Aye: Colby, Schafer, Therrian, Morris; Nay: Simmons; Resolution Carried.

3. Public Comment – There was no public comment offered at this point in the meeting.

4. Minutes – Treasurer Schafer made a motion to approve the minutes of March 6 and 8, 2006 as printed. Supervisor Morris supported the motion. Motion carried.

5. Treasurer's Report – Treasurer Schafer offered a preliminary treasurer's report for the 2005/2006 fiscal year. Supervisor Morris made a motion to receive the treasurer's report and place it on file. Trustee Colby supported the motion. Motion carried.

6. Correspondence – Clerk Simmons and Treasurer Schafer reviewed the correspondence to the Board.

7. Accounts Payable – Clerk Simmons made a motion to approve the bills as amended in the amount of \$28,613.11 and all regular bills that occur during the month. Supervisor Morris supported the motion. Motion carried.

8. Niles Cemetery Lawn Care – Clerk Simmons made a motion to enter into the contract with Precision Lawn & Snow for the 2006 lawn care season (April – November) as presented. Treasurer Schafer supported the motion. Motion carried.

9. LGRFA Member Compensation – Clerk Simmons made a motion to amend article 8c of the Interlocal agreement to omit the phrase “other than township officials” so that article 8c will read “Members of the Board shall serve with such compensation for the authority as approved by Eagle and Watertown.” Trustee Therrian supported the motion. Aye: Simmons, Colby, Therrian, Schafer, Morris; Nay: None; Motion Carried.

Treasurer Schafer made a motion to compensate authority board members at a rate of \$100.00 per month. Supervisor Morris supported the motion. Motion carried.

10. Richey Variance Request – Supervisor Morris made a motion to send a letter in support of the requested variance to the County. Trustee Therrian supported the motion. Motion carried.

11. LGRFA Collecting and Disbursing Agent – Clerk Simmons made a motion to amend the language of the interlocal agreement Article VIII paragraph D.5 as follows:

The Board may appoint either Eagle or Watertown as the collecting and disbursing agent for the Authority, **or the Board may contract for services with a qualified individual, agency or service for all or part of the collecting and disbursing duties and responsibilities as the acting agent(s) for the Authority. The designated disbursing agent will be responsible for the accounting of the funds and the custody of the cash in the Authority's checking account, and other fund accounts. All monies shall be disbursed by check, ACH (Automated Clearing House), EFT (Electronic Funds Transfer), or debit card as approved by board/action policy.** The designated disbursing agent shall make monthly financial reports to the Board. An audit of the funds shall be made **annually and any unrestricted fund balance shall be returned, proportionately to both townships, after the final audit has been reviewed and accepted by the Authority.**

Supervisor Morris supported the motion. Motion carried.

12. Portland Ambulance Billing – Treasurer Schafer made a motion authorizing Clerk Simmons to gather information/communicate with MMSM & Portland regarding the collection of Portland ambulance fees for Eagle Township. Supervisor Morris supported the motion. Motion carried.

13. Election Equipment – Clerk Simmons made a motion to purchase a cover/carry case for the new voting machine. Treasurer Schafer supported the motion. Motion carried.

14. MTA Capital Conference – Clerk Simmons made a motion to allow all board members so desiring to attend the MTA Capital Conference in Lansing on April 26, 2006. Supervisor Morris supported the motion. Motion carried.

15. Clerk's Copier/Printer – Clerk Simmons made a motion to allow the purchase of a new machine for the Clerk's use in an amount not to exceed \$1000.00 Trustee Therrian supported the motion. Motion carried.

16. Adjournment – Supervisor Morris adjourned the meeting at 12:35 p.m.

Approved

Wendy K. Simmons, Clerk